

# 文件證明申請表格

Application form for Authentication

( 請附上護照影本  
申請人並請親自簽名 )

承辦機關填註 (Official Use Only)

收據號碼: \_\_\_\_\_

提辦  郵寄  自取

簽發: \_\_\_\_\_

QTC週三領件  / \_\_\_\_\_

查資: \_\_\_\_\_ 發件:  備檔:

承辦機關  
備註欄  
Official Use

總計: \_\_\_\_\_ 正本 \_\_\_\_\_ 加發影本 驗證於原件上  是  否

申  
請  
人

Applicant

1. 中文姓名 (Chinese Name): \_\_\_\_\_

英文姓名 (English Name): \_\_\_\_\_

2. 護照/證件號碼 (Passport/ID No.): \_\_\_\_\_

中華民國身分證字號 (For R.O.C. (Taiwan) Citizen Only.): \_\_\_\_\_

3. 出生日期 (Date of Birth, YYYY/MM/DD): \_\_\_\_\_

4. 居住地聯絡電話 (Contact Number): \_\_\_\_\_

行動電話 (Mobile): \_\_\_\_\_ Email: \_\_\_\_\_

5. 聯絡/郵寄地址 (Address): \_\_\_\_\_

6. 文件證明用途:

求職/就學  入籍  役男相關  銀行借貸/不動產相關  其他: \_\_\_\_\_  
Employment/Study Citizenship Military Service Bank / Loans/Realty Related Others

7. 所繳文件:

護照影本  駕照影本  學歷文件  授權/委任書  出生證明  疫苗接種證明  
Passport Copy Driving Licence Copy Academic Document Power of Attorneys Birth Certificate Immunisation Statement

結婚證書  單身證明  其他: \_\_\_\_\_  
Marriage Certificate Single Certificate Others

8. 教育程度:  高中  大專  大學  碩士  博士  其他

申請人簽名 (Signature): \_\_\_\_\_ 申請日期 (Date): \_\_\_\_\_

代  
理  
人

Agent/Representative

如非本人申請, 受委託代理申請者請填寫下列 (Please fill in the following information if applied by an agent)

因無法親自至辦事處辦理驗證手續, 特委任下列代理人代替本人辦理文件證明手續, 該委任人並將提供本人親自簽名之文件證明申請書和本人護照/身分證影本乙份, 以供查驗。

I authorize the person below as my agent to apply the document authentication service at Taipei Economic & Cultural Office. I have filled out the application form myself and an ID will be submitted for verification purpose.

1. 中文姓名 (Chinese Name): \_\_\_\_\_ 英文姓名 (English Name): \_\_\_\_\_

2. 護照/證件號碼 (Passport/ID No.): \_\_\_\_\_ 出生日期 (Date of Birth, YYYY/MM/DD): \_\_\_\_\_

中華民國身分證字號 (For R.O.C. (Taiwan) Citizen Only.): \_\_\_\_\_

3. 聯絡電話 (Contact Number): \_\_\_\_\_ Email: \_\_\_\_\_

4. 地址 (Address): \_\_\_\_\_

5. 與申請人關係 (Relationship to Applicant): \_\_\_\_\_

簽名 (Agent Signature): \_\_\_\_\_ 申請日期 (Date): \_\_\_\_\_

申請表內各項資料, 務請逐項詳細填寫, 並請繳交相關身分證明文件 (如身分證或護照); 其透過代理人申請者, 申請人應親自填寫申請書並交予受託人, 否則將拒絕受理, 所填寫內容倘有不實, 申請人及代理人將可能觸犯中華民國刑法之偽造文書罪。  
Applicant must complete all sections of this form truthfully and in full. A relevant identification must be submitted together with this form. If the application is submitted through an agent, the agent is required to fill out the agent's information on this form and submit his/her identification. Should any false or misleading information be willfully entered on this form, this will constitute an act of forgery according to the Criminal Code of the Republic of China (Taiwan).