

Attachment

Requested Documents to be submitted for Taipei Economic and Cultural Office in San Francisco to review:

1. Property Address with location map.
2. Property District.
3. Official Asking Price; if not available, then Estimated Market Value.
4. General Property Data (i.e. building size, lot size, # of floors, year built, year remodeled/renovated, seismic upgrades, telecommunication connectivity, zoning, etc.).
5. Site Plan and Floor Plans, if available.
6. Parking availability/capacity (on-site and/or nearby).
7. Current Occupancy Rate. If property cannot be delivered 100% vacant, then provide the lease expiration date(s) and lease option(s), if any.
8. Name, address, telephone number, and email address of individual to be contacted.