

OCAC Notification Regarding Gathering, Handling and Using Personal Information of Participants in the Language Study Program for Compatriot Youth

1. Pursuant to: Article 8 of the Personal Information Protection Act (hereafter “the Act”).
2. Agency (name): The Overseas Community Affairs Council (hereafter “OCAC”), and the unit it assigns to carry out this activity.
3. Reasons for gathering information: For performing necessary services when holding OCAC Overseas Chinese Youth activities, including enrollments, acceptance letters, insurance, and other matters; tasks involving student contact information and personal database management, statistical analysis, academic research, and other tasks required by the OCAC to run its activity and overseas community affairs; and other uses approved by the applicants.
4. Types of information gathered:
 - (1) For identifying the individual (C001): Chinese and English name, job title, autobiography, biography, photograph, date of birth, place of birth, place of residence, address, tel. no., mobile phone no., fax no., email address.
 - (2) For verifying financial information (C002): Insurance policy number.
 - (3) For identification in government documents (C003): ID card no., passport no., insurance certificate no., license no.
 - (4) Personal description (C011): Month and year of birth, sex, nationality and residence.
 - (5) Body description (C012): Height, weight and blood type.
 - (6) Habits (C013): Dietary habits.
 - (7) Information on other family members (C023): Family members, relatives, parents, common-law partners, and relatives living overseas or in Mainland China.
 - (8) Other social relationships (C024): Relationships with friends, colleagues and others outside the family.
 - (9) Immigration situation (C033): Passport, work permit, residence permit, immigration information, entry conditions and other related details.
 - (10) Membership of charity organizations or other groups (C037): Overseas Chinese groups, Overseas Chinese chambers of commerce.
 - (11) Occupation (C038): job, position.
 - (12) Current employment situation (C061): employer, work description, characteristics of industry.
 - (13) Health records (C111).
 - (14) Race or ethnicity (C0113).
5. Handling and use of personal information:
 - (1) Utilizing period: From the time of application to the OCAC activity to the completion of the aforementioned information gathering.
 - (2) The region within which personal information will be used:
Taiwan (within the ROC), the place of residence of the party involved, or places where handling and use has been approved by the party involved.
 - (3) Users of personal information:
The OCAC, the OCAC’s secretary office or embassy/consulate/representative office (personal information of the person involved can be provided to them by the OCAC when selecting participants or for contact purposes), suppliers contracted by the OCAC (the outsourcing contracts for OCAC activities clearly state that when a supplier needs to use the personal information of participants, the regulations of the Act must be obeyed), and research units and scholars and experts authorized by OCAC.
 - (4) Way of using:
Carrying out the OCAC’s operations, such as sending enrollment forms, acceptance letters, insurance matters, room reservations, visiting organizations and other certificates, and sending of related information, contacting the person involved, statistical analysis, necessary disclosure of the OCAC’s operations, academic research and other necessary methods for achieving the aforementioned collection objectives.
 - (5) **When the data subject agrees to apply for an i-Compatriot Card by ticking when registering, the**

OCAC can include his/her basic system registration information such as Chinese and English name, sex, date of birth, email, whether ROC national, country and OCAC jurisdiction area in the i-Com-patriot Card member list to provide more complete smart services.

6. In accordance with the Act, the person involved can inquire about the information or request to read it; they can ask for copies, and ask to cease the use and handling, and for deletion. The person involved can exercise the above rights by submitting a hard copy in writing with this request to the OCAC.
7. If an applicant does not provide complete and correct information for the OCAC to carry out this activity, he/she should fully state the reason for this, otherwise, the application cannot be processed, and the applicant will lose the entitlement to subsequent services connected with the activity.