



ADMISSIONS

- General Guides
- Requirements
- How to Apply
- When to Apply
- Colleges and Departments
- Forms
- Scholarships
- Chat with Admissions
- Admitted Students

Admission Forms

Required Application Forms & Documents

Credential

Printouts of the system-generated application forms

1. Application Checklist
2. Application Form (Form 1)
3. Agreement for Verification of Academic Records (Form 5)
4. Financial Certification (Form 4)
5. Transfer College Report - *Transfer Applicants only* (Form 6)
-> *If you complete online application, these forms will be automatically generated by the system.*

University forms applicants need to download to fill out

6. Personal statement and study plan (Form 2)
-> *If you apply for both a first- and second choice majors, you need to submit 2 personal statement and study plans.*

Other Original Documents/Certified Copies

7. Official High School Transcript and (Expected) Graduation Certificate
-> *Notarized either in Korean or English / Freshman & Transfer applicants*
8. Official Transcript of academic records, and Certificate of Current Enrollment in a university or College Diploma
-> *Notarized either in Korean or English / Transfer applicants Only*
9. Copy of the applicant's passport
10. Copies of both parents' passports (or official documents indicating parents' nationality)
11. Official document indicating parent-child relationship between the applicant and his/her parents
12. Official Certificate of Proficiency in Korean Language
 - * TOPIK level 3 or higher for Freshman applicants, level 4 or higher for Transfer applicants
 - * Certificate of Completion of Level 4 or higher from Center for Korean Language and Culture, Hankuk University of Foreign Studies

Supplemental

1. A copy of the applicant's Alien Registration Card
* *Current foreign residents in Korea only*
2. Official Certificate of proficiency in English
* **TOEFL iBT 80 or IELTS 5.5 above**
* Applicants for International Studies must submit this certificate
Those who apply to College of Global Business, College of English and Dept. of International Economics & Law, Korean Studies and International Sports & Leisure without any TOPIK score must submit it
3. University Admission Exam Results (e.g. Chinese students - Gao Kao, US students - SAT, etc.)
4. Letter of Recommendation from a previous or current academic professor or teacher (Form 3)
(**Letters in a sealed envelope** will only be received)
5. Others (record of awards, certificate of qualification, document relating academic proficiency etc.)
6. Proof of Application Fee Payment Deposit (*Only for students applying offline*)

* Apostille certificates or Embassy Certificates for diploma, transcript of academic records for high school and university/college for all international students who have successfully gained admission to HUFS must be submitted to the office of International Student Services before the day of enrollment.

FILE DOWNLOAD

For international students who wish to apply online through uwayapply.com

Please note that you are required to download and print some credential admission forms to complete application as you will not be able to complete them electronically.

[Documents for download: Form 2 and Form 3](#)

For international students who cannot apply online

To process applications quickly and efficiently, we recommend students apply online. However, we may accept paper applications from students in exceptional cases where it is not possible for them to apply online.

If you have technical difficulties regarding our online application and wish to go for paper application, please contact us via email (intluqa@hufs.ac.kr)

Documents for download: All Admission forms listed below:

No.	Title	File
NOTICE	2017 Korean War Veteran Scholarship winners	-
NOTICE	Delay of 2017 Korean War Scholarship winners announcement	-
NOTICE	[2017 SPRING Regular Decision] 2017학년도 3월 입학 정시 전형 1차 합격자 및 면접 대상자 발표	-
NOTICE	외국인 유학생 취업 지원 프로그램	-
7	Form: Application Checklist (체크리스트)	📄
6	Form 1: International Undergraduate Admission Application (지원서)	📄
5	Form 2: Personal Statement and Study Plan (자기소개서 및 학업계획서)	📄
4	Form 3: Letter of Recommendation (추천서)	📄
3	Form 4: Financial Certification (재정보증확인서)	📄
2	Form 5: Agreement for Verification of Academic Records (학력조회동의서)	📄
1	Form 6: Transfer College Report (최종대학 수학보고서) * Transfer Applicants Only	📄

Select ▾

<< < [1] > >>



Search for other international programs ▾

Seoul Campus : 107, Imun-ro, Dongdaemun-gu, Seoul, 02450, Korea **Tel.** +82-2-2173-2066/8 **Fax** 82-2-2173-2877
Global Campus : 81, Oedae-ro, Mohyeon-myeon, Cheoin-gu, Yongin-si, Gyeonggi-do, 17035, Korea **Tel.** +82-31-330-4114
 COPYRIGHT© 2011 Hankuk University of Foreign Studies.