

Visitor visas for Business Purpose

1. Accomplished [application form](#)
2. Two (2) photos (glossy, size: 2" x 1.5", with white color background, taken within six (6) months)
3. Passport (valid for six (6) months with blank pages)
4. Birth Certificate issued by the Philippine Statistics Authority (PSA)
5. Marriage Contract issued by PSA (if female applicant is married)
6. Request letter (dispatch letter) from applicant's company
7. Company's Certificate of Business Name Registration and SEC Registration (for applicants employed in local companies)
8. Certificate of Employment :

- (1) Company's employed and job assigned letter, it must be with signature and contact number of the employer or HR director.
 - (2) For self-employed applicants please submit a certificate of business registration as well as the evidence of funds to cover the applicant's expenses while in Taiwan.
9. Invitation letter from Taiwan company / organization (must include, daily schedules, accommodation and details of the contact person in Taiwan.)
10. Evidence of business activities, e.g. business transactions between two companies, ongoing letters, trading records (LC, remittance receipt...etc.)

For Non-Filipino applicants:

1. Foreign residents with long-term or permanent status in the Philippines applying for a visitor visa must submit, in addition to the above requirements (except birth and marriage certificates), a copy of their Alien Certificate of Registration (ACR I-Card) issued by the Philippine government.

2. Visa application of foreigners who are on short-term (temporary) visa in the Philippines must submit, in addition to the above requirements (except birth and marriage certificates), a confirmed onward or return tickets and travel itinerary in Taiwan.

3. Nationals from *Afghanistan, Algeria, Bangladesh, Bhutan, Cameroon, Gambia, Ghana, India (Identity Certificate), Iraq, Nepal, Niger, Nigeria, Pakistan, Senegal, Somalia, Sri Lanka, Syria* applying for visitor visas, please see [here](#).

Remarks:

1. Other supporting documents if required
2. The applicant will be scheduled for an interview if required
3. All documents submitted to this office must be original with one (1) set of photocopies on A4-sized paper.