

# Visitor Visa for foreign Student Internship in Tourist Hotel Industry and Hotel Industry

Updated:2025/03/07

## QUALIFICATIONS

- The applicant must be a currently enrolled student in the department related to hospitality and tourism industry.

## REQUIREMENTS

- Application form: Go to website: <https://visawebapp.boca.gov.tw>. Fill out the application form online with your complete name (Surname, First Name Middle Name). Print it out and sign on the second page. Please make sure that the bar-code located on the lower right hand side of the application form is readable.
- Two colored passport-size photos: Place two (2) glossy, passport-size (45 mm in height and 35 mm in width) photos with a white background taken within the last six (6) months on the application form. Composite photos, selfies and altered photos will not be accepted. The applicant must face forward and look directly at the camera, with eyes open and clearly visible. A neutral expression (mouth closed) and natural skin tone are required. Applicants who are unable to close their mouths are excluded from this requirement. The photographs must have appropriate brightness and contrast.
- Passport: The passport must be valid for at least 6 months from the date of the applicant's entry and have blank pages. One photocopy of the passport bio page with the applicant's photo is required.
- Approval letter issued by Taiwan Tourism Administration and Department of Investment Review of the Ministry of Economic Affairs
- Certificate of Enrollment and Transcript of Records
  - For diplomas and transcripts issued in the Philippines, the original documents must be apostilled by the Philippine Department of Foreign Affairs (DFA) and then authenticated by the Taipei Economic and Cultural Office in the Philippines (TECO).
  - For diplomas and transcripts issued outside the Philippines, all school documents should be authenticated by the R.O.C. (Taiwan) overseas mission with consular district over the country where the school documents were issued. If the documents are written in a language other than English, the accompanying Chinese- or English-translation of these documents is required and the translation must also be authenticated by the corresponding R.O.C. (Taiwan) overseas mission.
- Proof of financial support (either of personal or family bank statements that detail the six-month bank transactions)

(1) Bank statements showing 6-month transaction history or records of remittance:

- Provided by the applicant or his/her relatives within the third degree of kinship (only grandparents, parents, and siblings) with household registration/ birth certificate/ family book to prove the relationship.
- A bank statement must be issued within 30 days with at least PHP 240,000 maintaining balance to cover the student's tuition costs for one academic year plus the basic cost of living in Taiwan for six (6) months. (The minimum monthly wage in Taiwan is about NTD 25,250 in 2022, approximately PHP 40,000 per month.)

(2) For beneficiaries of government or university scholarships (full or partial), please present a proof of scholarship which states the scholarship period, exact tuition coverage, and monthly stipend as supporting documents.

- PSA Birth Certificate (only for those with Philippine passports)
- PSA Marriage Certificate (required for married female applicants with Philippine passports)
- Other supporting documents
  - The applicant may be scheduled for an interview if required.
  - Other additional documents such as travel Itinerary, certification of purpose of stay, parental leave form, parental guarantee, guardian agreement in Taiwan, criminal record certification, educational partnership or sister school agreement signed by the applicant's home institution abroad, etc. may be required on a case-by-case basis during processing.

## **NOTICES**

1. All documents submitted to this office must be original with one (1) set of photocopies on A4-sized paper and arranged in the order of the requirements listed above. Original documents are to be returned after review.
2. Visas are issued as stipulated by Article 12 of the Statute governing the issuance of ROC visas for foreign passports. As a sovereign nation, the ROC has the right to refuse visa applications without providing any explanation for such decisions; the visa application fee is not refundable.
3. Obtaining an approval letter issued by Taiwan Tourism Administration and Department of Investment Review of the Ministry of Economic Affairs does not guarantee the issuance of a visa. Issuance of a visa does not guarantee entry into the ROC (Taiwan).
4. Please make sure to read other NOTICE here before submission: [https://www.roc-taiwan.org/ph\\_en/post/8302.html](https://www.roc-taiwan.org/ph_en/post/8302.html).