

Visitor Visa for Internship Purpose

(Foreign Student Internship in Tourist Hotel Industry and Hotel Industry is not applicable to this advisory, please refer to [here](#) instead)

Updated:2025/03/07

REQUIREMENTS

- Application form: Go to website: <https://visawebapp.boca.gov.tw>. Fill out the application form online with your complete name (Surname, First Name Middle Name). Print it out and sign on the second page. Please make sure that the bar-code located on the lower right hand side of the application form is readable.
- Two colored passport-size photos: Place two (2) glossy, passport-size (45 mm in height and 35 mm in width) photos with a white background taken within the last six (6) months on the application form. Composite photos, selfies and altered photos will not be accepted. The applicant must face forward and look directly at the camera, with eyes open and clearly visible. A neutral expression (mouth closed) and natural skin tone are required. Applicants who are unable to close their mouths are excluded from this requirement. The photographs must have appropriate brightness and contrast.
- Passport
The passport must be valid for at least 6 months from the date of the applicant's entry and have blank pages. One photocopy of the passport bio page with the applicant's photo is required.
- Permit issued by corresponding authorities of ROC (Taiwan) Government
e.g. Permit issued by Ministry of Economic Affairs; Ministry of Education; Academia Sinica; National Science and Technology Council; Ministry of the Interior; Ministry of Health and Welfare
- Admission letter from a Taiwan university/college or related institution
- Enrollment record and transcripts from home school
The enrollment certificate, transcript of records, student identification card, and highest education documents from home school.
- Proof of financial support (either of personal or family bank statements that detail the six-month bank transactions)
(1) Bank statements showing 6-month transaction history or records of remittance:
 - Provided by the applicant or his/her relatives within the third degree of kinship (only grandparents, parents, and siblings) with household registration/ birth certificate/ family book to prove the relationship.

- A bank statement must be issued within 30 days with at least PHP 240,000 maintaining balance to cover the student's tuition costs for one academic year plus the basic cost of living in Taiwan for six (6) months. (The minimum monthly wage in Taiwan is about NTD 25,250 in 2022, approximately PHP 40,000 per month.)

(2) For beneficiaries of government or university scholarships (full or partial), please present a proof of scholarship which states the scholarship period, exact tuition coverage, and monthly stipend as supporting documents.

- Study plan
Motives for studying must be indicated.
- PSA Birth Certificate (only for those with Philippine passports)
- PSA Marriage Certificate (required for married female applicants with Philippine passports)
- Other supporting documents : Professionals ID, Company ID, Certificate of Employment, etc.
- The applicant may be scheduled for an interview if required. Other additional documents may be required during processing.

NOTICES

1. All documents submitted to this office must be original with one (1) set of photocopies on A4-sized paper and arranged in the order of the requirements listed above. Original documents are to be returned after review.
2. Visas are issued as stipulated by Article 12 of the Statute governing the issuance of ROC visas for foreign passports. As a sovereign nation, the ROC has the right to refuse visa applications without providing any explanation for such decisions; the visa application fee is not refundable.
3. Please make sure to read other NOTICE here before submission:
https://www.roc-taiwan.org/ph_en/post/8302.html.